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Name of main exhibitor:

## Registration for main exhibitor

Must be returned.  
 List of product group entries (Form 1.30)  
 must be filled in for registration to be valid.

1.10

**1 Main exhibitor**

**1.1 Address:**  
 Company / name: \_\_\_\_\_  
 \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town, post code: \_\_\_\_\_  
 P.O. Box, postcode: \_\_\_\_\_  
 Country, state: \_\_\_\_\_  
 Tel.: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
 E-Mail for invoice Dispatch: \_\_\_\_\_  
 Internet: \_\_\_\_\_  
 Proprietor / Managing Director: (please give first and last name)  
 Mr. \_\_\_\_\_ Ms. \_\_\_\_\_  
**Language of correspondence:**  
 English Italian  
**Contract person for the event is:**  
 Mr. \_\_\_\_\_ Ms. \_\_\_\_\_  
 Tel.: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Position at the company: \_\_\_\_\_

**1.2 We are a/an:**

Manufacturer	Sales organization
Importer	Service provider
Trade representatives	Association / institution

**1.3 We are registered with the:**  
 At the Magistrate Court in: \_\_\_\_\_  
 Commercial Register no.: \_\_\_\_\_

**1.4 Turnover tax ID number (VAT):**  
 (Required information for companies from EU countries)  
 \_\_\_\_\_

**1.5 We are a subsidiary / branch of the following company / group:**  
 Company / name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town, postcode: \_\_\_\_\_  
 Country / state: \_\_\_\_\_

**1.6 We belong to the following associations:**  
 \_\_\_\_\_

**2 Desired stand (raw space from 24 sqm)** (allocation as far as possible)

Area in m<sup>2</sup>: \_\_\_\_\_

Frontal width in metres:	min	max
Depth in metres:	min	max

**Type of stand:** Terrace stand Corner stand  
 Two-Corner stand Island stand

**2.1 According to the Conditions of Participation\***

**2.1.1 We order the following stand area at a price (excluding VAT) of:**

	Application until 31.5.2025	Application until 01.6.2025
Terrace/Corner stand	192,00 EUR/sqm	214,00 EUR/sqm
Two-corner stand	198,00 EUR/sqm	220,00 EUR/sqm
Island space	204,00 EUR/sqm	225,00 EUR/sqm

\* Proportional energy costs: 4,5 EUR/sqm

**2.1.2 Over and above the declared stand space mentioned in number 2 we order additionally the following "All-inclusive Stand Package" (Stand area and stand construction) - 12 sqm and multiples**

**2.1.2.1 Standard All-inclusive Stand Package (excluding VAT)**  
 both with stand construction

	Application until 31.5.2025	Application until 01.6.2025
Terrace/Corner space	385,00 EUR/sqm	425,00 EUR/sqm
Two-corner/island space	395,00 EUR/sqm	435,00 EUR/sqm

**2.1.2.2 Premium All-inclusive Stand Package from 24 sqm (excluding VAT)**

	Application until 31.5.2025	Application until 01.6.2025
Both with stand construction	440,00 EUR/sqm	480,00 EUR/sqm

**2.1.3 DIY Boulevard (excluding VAT)**

Package A: 2,5 m EUR 2.900  
 Package B: 5 m EUR 3.700

Price (plus state sales tax)  
 Detailed Specification of Services included see dedicated sheets

**3 Registration fee EUR 530 (excluding VAT) each main exhibitor.**

- 4 exhibitor's passes per 12 sqm
- nr. 1 parking permit
- stand cleaning and waste disposal
- 2 lunch vouchers per exhibitor per day insurance fee
- entry in the catalogue
- matchmaking service
- digital package:
  - a) free adv digital material;
  - b) company logo and website link in the online catalogue

X \_\_\_\_\_

Place, date, legally binding signature and company stamp of the main exhibitor

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Name of main exhibitor:

## Registration for main exhibitor

Must be returned.  
 List of product group entries (Form 1.30) must be filled in for registration to be valid.

**1.10**

### 4 Sponsor Packages

Silver Package	EUR 1.000 + VAT
Gold Package	EUR 2.500 + VAT
Main Package	EUR 5.000 + VAT

### 5 Showcase Packages

Standard Package	EUR 390 + VAT
Plus Package	EUR 690 + VAT
Extra Package	EUR 990 + VAT

### 6 Total amount

TOT. Space/Booth	
TOT. Sponsor and showcase	
<b>Total</b>	

### 7 Method of payment

When submitting the application form, the exhibitor must pay the invoice for the advance payment (25% of the application cost and registration fee).

Please note, all payments should be made by bank transfer to:  
 Account Name: KOELNMESSE S.r.l. a socio unico  
 Viale Sarca 336/F - Edificio Sedici  
 20126 Milano  
 GST No: 03630690968  
 Bank: Deutsche Bank Spa  
 IBAN: IT15 Y0310401 6000 0000 0306 199

#### 7.1 Terms of participation:

The Application Form is an irrevocable offer of a contract on the part of the Exhibitor who hereby acknowledges that is only binding for the exhibitor. The Organizer has the right to refuse Application Forms.

- I. The Exhibitor must send a copy of the bank transfer to the Organizer paid to the following bank: Deutsche Bank Spa, Branch 1 Milan, IBAN IT15 Y031 0401 6000 0000 0306 199 for the equivalent amount of 25% of the admission fee above and the registration fee of 530.00 EUR as the security deposit and advance payment, together with this Application Form. The Organizer reserves the right to reject Application Forms if the deposit has not been paid.
- II. The security deposit is considered part payment of the participation fees, which must be paid in full on or before 15/02/2026. According to the terms in paragraph two of Article 1385 of the Italian Civil Code, the Organizer has the right to withdraw, should the Exhibitor fail to pay the invoice for the balance of the participation fees by said date.
- III. The Organizer will only accept late applications for participation, submitted after 15/02/2026, if they are accompanied by a copy of the bank transfer for the payment of the participation fees in full. Only Application Forms that have been completed in full and have been signed and submitted by Exhibitors who have paid all due amounts will be accepted.
- IV. The Exhibitor will lose his deposit and the registration fee, which will be withheld by way of compensation, should he decide to withdraw and notify the Organizer within 15/02/2026. In the event of withdrawal by the Exhibitor from after 16/02/2026 the Organizer will retain the deposit paid by the Exhibitor and the latter will be required to pay the remaining full participation fee.

### 2 Exhibits

The list of products (forms 1.30) must be filled in for your application to be valid.

We hereby apply for participation and will abide by the conditions of participation of the trade fair. Undersigned is the duly Authorised signatory & the contact person form our organisation (exhibiting company) for this exhibition.

#### Information:

The contract of participation between the company and the Organizer is considered binding with the authorization. Contact the Organizer for further information.  
 Any data in this form is stored by Koelnmesse S.r.l. and Koelnmesse GmbH by means of an automated procedure in accordance with current legal provisions (privacy law) and may be disclosed to third parties in order to fulfill contractual obligations.

#### Data Protection Notice:

You can read our Data Protection Notice in the complete participation documents and at any time under <https://www.koelnmesse.com/data-protection-notice/>. We would like to stay in touch with you in the future, in order to keep you appropriately informed of events and similar services. That's why we would like to ask for your consent to contact you via electronic media.

I hereby permit and agree that Koelnmesse S.r.l. may pass on my personal data to its parent company Koelnmesse GmbH and its subsidiaries and commercial agents and may use the data entered on this form from the aforementioned persons for sending me information by email about future similar trade fairs/events/platforms organized in Italy and abroad. A list of the subsidiaries and commercial agents of Koelnmesse GmbH, as well as further details about data protection, can be found in the complete document containing the participation documents. It can also be accessed at any time at [www.koelnmesse.com/data-protection-notice](http://www.koelnmesse.com/data-protection-notice). I can withdraw my consent at any time in the future (by sending an email to [dataprivacy@koelnmesse.de](mailto:dataprivacy@koelnmesse.de))

X

Place, date, legally binding signature and company stamp of the main exhibitor

Customer number:



Name of main exhibitor:

## Registration for co-exhibitors\*

Must be returned.  
 List of products (form 1.30)  
 must be filled in for registration to be valid.

1.20

**In accordance with Item V of the General Section of the Conditions of Participation, we hereby register the following co-exhibitors at our stand:**

The form has to be completely filled in and the main exhibitor has to sign it with a legally binding signature and submit it to Koelnmesse.

Company Name (give particulars of legal status such as "Limited, Corporation" etc.):



Contact person:

E-Mail

Contact person:

Street:

Postal Code / City:

Postal Code / P.O.Box:

Country:

Tel.:

Fax:

E-Mail\*\*:

Internet\*\*:

Customer number:



Register first letter  
of company name:

The company is:

Manufacturer

Distributor

Trade representative

Sales organization

Service provider

Association/Institution

The company is represented with:

Other

Its own products

Its own staff

Turnover tax ID number (VAT):

(Required information for companies from EU countries)

**The participation fee per co-exhibitor is to EUR 250.00 (plus VAT) and will be charged to the main exhibitors' account.**

Company Name (give particulars of legal status such as "Limited, Corporation" etc.):



Contact person:

E-Mail

Contact person:

Street:

Postal Code / City:

Postal Code / P.O.Box:

Country:

Tel.:

Fax:

E-Mail\*\*:

Internet\*\*:

Customer number:



Register first letter  
of company name:

The company is:

Manufacturer

Distributor

Trade representative

Sales organization

Service provider

Association/Institution

The company is represented with:

Its own products

Its own staff

Turnover tax ID number (VAT):

(Required information for companies from EU countries)

**The participation fee per co-exhibitor is to EUR 250.00 (plus VAT) and will be charged to the main exhibitors' account.**

**Please provide a separate list of products (form 1.30) for each co-exhibitor that you register.**

**\* Explanation "Co-exhibitors":**

Co-exhibitors are companies with their own products and/or their own personnel that use the stand area of a main exhibitor. Companies within groups and subsidiaries count as co-exhibitors.

**Please note:**

You can read our Data Protection Notice in the complete participation documents and at any time under:  
[www.koelnmesse.com/data-protection-notice](http://www.koelnmesse.com/data-protection-notice).

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Date, Place, Stamp, Legally binding signature of the main exhibitor

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Name of main exhibitor:

**Registration for co-exhibitors\***

Must be returned.  
 List of products (form 1.30)  
 must be filled in for registration to be valid.

**1.30**

**Name of exhibitor/co-exhibitor/ additionally represented company**  
 (Please use one list of product group entries per company)

**Main exhibits: (max. 2 entries)**

No:

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**Name(s) of co-exhibitor(s)**

(Please fill in a separate list of product group entries for each co-exhibitor)

**Which brands are being presented? Please list your brands here:**

**List of product group entries** (Please cross the corresponding items)

**We respond to the following sectors of furniture production and interior design** (Please cross the corresponding items):

- |  |   |
|--|---|
| Manufacturer/dealer of kitchen furniture   | Building and room technology  |
| Manufacturer/dealer of kitchen sinks   | Lighting industry and light installation  |
| Manufacturer/dealer of kitchen taps and fittings                                 | Exterior design (facade, roof)  |
| Manufacturer/dealer of kitchen appliances and small electric domestic appliances | Manufacturer/dealer of garden and camping furniture and accessories                               |
| Manufacturer/dealer of kitchen worktops  | Interior design hotel and restaurants/ bars   |
| Manufacturer/dealer upholstered furniture  | Interior design wellness (sauna, SPA and swimming pool) Interior design office and administration |
| Manufacturer/dealer tables and chairs  | Interior design sales room/ shopfitting   |
| Manufacturer/dealer of bedroom furniture and accessories                         | Interior design hospital, doctor's office, nursing home, senior residence                         |
| Manufacturer/dealer of children's and young people's furniture                   | Interior design sport and leisure facilities  |
| Manufacturer/dealer of living room and system furniture                          | Interior design museum  |
| Manufacturer/dealer period and reproductions furniture                           | Interior design car, truck, bus   |
| Manufacturer/dealer of bath and sanitary industry and accessories                | Interior design camper/caravan  |
| Bed manufacturer/dealer  | Interior design cruise ship   |
| Mattress manufacturer/dealer   | Interior design train   |
| Components for interior design of floors, walls, ceilings                        | Interior design plane   |
| Stairs manufacturer/dealer   | Information technologie and data processing   |
| Manufacturer/dealer of doors and gates   | Logistics industry  |
| Window manufacturer/dealer   |   |

**Our target/sales markets are:**

Africa	The Americas	Asia	Europe	Oceania
South Africa	USA	China	Western Europe	Australia
West Africa	Canada	Japan	Northern Europe	New Zealand
East Africa	Mexico	South East Asia	Southern Europe	Others Oceania
North Africa	Colombia	India	Russia	
	Brazil	Middle East	Turkey	
	Others Central America		Others Eastern Europe	
	Others South America			

**Australia New Zealand Others Oceania**

We are interested in exhibiting at further fairs. Please send us further information:

- |                                     |  |  |
|-------------------------------------|--|--|
| interzum Cologne, Germany           | interzum bogota Bogotá, Colombia               | interzum Jakarta, Indonesia                      |
| interzum guangzhou Guangzhou, China | interzum showcase @ ORGATEC TOKYO Tokyo, Japan | International Hardware Fair Italy Bergamo, Italy |

The form 1.30 is an attachment to the form 1.10.

The Personal Data provided by the Data Subject will be processed for the purposes for which the Data Subject has given consent in the form 1.10. In details, Koelnmesse S.r.l. may transfer the Personal Data to its parent company Koelnmesse GmbH and its subsidiaries and commercial agents and may use the data entered on this form for sending information by email about future similar trade fairs/events/platforms organized in Italy and abroad.

Main exhibitor:

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Customer number:

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**Materials for furniture production**

001 001 Anodized aluminium strips and foils  
 001 002 Printed hardboards  
 001 003 Laminated chipboards  
 001 004 Bituminized boards  
 001 005 Roofing slabs  
 001 006 Sound insulation boards  
 001 007 Decorative panels  
 001 008 Veneers  
 001 009 Veneered chipboards  
 001 010 Plaster boards  
 001 011 Glass sheets  
 001 012 Hemp boards  
 001 013 Resin bonded fibreboards  
 001 014 Insulated boards  
 001 015 Edgebanding  
 001 016 Ceramic panels  
 001 017 Wicker  
 001 018 Synthetic glass sheets  
 001 019 Plastic sections  
 001 020 Plastic raw materials  
 001 021 Limed wood  
 001 022 Battens and rods  
 001 023 Perforated boards  
 001 024 Marble slabs  
 001 025 Solid wood boards  
 001 026 MDF-Boards  
 001 027 Mineral material  
 001 028 Multiplex boards  
 001 029 OSB-Sheets  
 001 030 Compressed wood  
 001 031 Rattan  
 001 032 Rough groove and tongue boarding  
 001 033 Laminated panels  
 001 034 Sawn timber  
 001 035 Chipboards  
 001 036 Plywood  
 001 037 Laminated boards  
 001 038 Stone slabs  
 001 039 Canework material for chairs  
 001 040 Panelling and wainscoting boards  
 001 041 Thermoplastic fibrous substance  
 001 042 Wood core boards  
 001 043 Composite boards  
 001 044 Wood plastic composites  
 001 099 Other supplier parts and materials for furniture

**Semi-finished products for cabinet, office and modular furniture**

002 001 Worktop panels  
 002 002 Leaded glass  
 002 003 Wooden slats for mattresses  
 002 004 Moulded parts  
 002 005 Body elements  
 002 006 Kitchen worktop panels  
 002 007 Wooden leaf  
 002 008 Slatted frames  
 002 009 Rests  
 002 010 Frame profiles  
 002 011 Carcase fronts, furniture doors  
 002 012 Upholstery frames  
 002 013 Postforming elements  
 002 014 Profiles  
 002 015 Roller blinds for furniture  
 002 016 Sandwich panelling  
 002 017 Seats  
 002 018 Rods  
 002 019 Tubular steel  
 002 020 Tubular steel parts  
 002 021 Chair frames  
 002 022 Table frames  
 002 023 Table tops  
 002 024 Window glass

**Surface treatment and finishing products**

002 099 Other semi-finished products for the cabinet, office and modular furniture industry  
 003 001 Paint removers  
 003 002 Repair materials  
 003 003 Stains  
 003 004 Bleaching agents  
 003 005 Decor papers solid colours  
 003 006 Decor papers printed  
 003 007 Paints  
 003 008 Films  
 003 009 Foils  
 003 010 Engraving materials  
 003 011 Primers  
 003 012 Resins  
 003 013 Adhesive tapes  
 003 014 Adhesives  
 003 015 Laquers  
 003 016 Laminates  
 003 017 Varnishing materials  
 003 018 Glues  
 003 019 Paper  
 003 020 Care products  
 003 021 Polishing agents  
 003 022 Abrasives  
 003 023 Filling compounds  
 003 024 Sealing agents  
 003 025 Waxes  
 003 099 Other surface treatment and finishing products

**Machines, tools, equipment and aids for surface treatment**

004 001 Pressure cylinders  
 004 002 Paint-spraying booths  
 004 003 Paint-spraying guns  
 004 004 Bonding guns  
 004 005 Varnishing equipment  
 004 006 Glue-applying equipment  
 004 007 Surface treating equipment (non-stationary)  
 004 008 Embossing cylinders  
 004 009 Press-plates  
 004 010 Press pads  
 004 011 Grinding equipment  
 004 012 Melted bonding application systems  
 004 013 Special tools for surface treatment  
 004 014 Surface scanner  
 004 099 Other machines, tools, equipment and aids for surface treatment

**Fittings and structural parts**

005 001 Movement mechanisms  
 005 002 External and decorative fittings  
 005 003 Fittings  
 005 004 Bed fittings  
 005 005 Floor beams  
 005 006 Floor rails  
 005 007 Turn window fittings  
 005 008 Turn and tilt window fittings  
 005 009 Fittings for swivel chairs  
 005 010 Door handle sets  
 005 011 Built-in systems  
 005 012 Burglary protection devices  
 005 013 Fittings for windows  
 005 014 Legs  
 005 015 Ferrules  
 005 016 Wardrobe pegs  
 005 017 Pneumatic springs  
 005 018 Glass sheet holders  
 005 019 Glass sheet supports  
 005 020 Sliding fittings  
 005 021 Glides  
 005 022 Height adjustment fittings  
 005 023 Flap brakes  
 005 024 Shop fittings

Main exhibitor:

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Customer number:

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**Fittings and structural parts**

005 025 Magnetic catches  
 005 026 Furniture feet  
 005 027 Handles for furniture 005 028 Knobs for furniture  
 005 029 Roller blind fittings  
 005 030 Castors  
 005 031 Hinges  
 005 032 Fittings for sliding doors 005 033 Locking systems  
 005 034 Locks  
 005 035 Catches  
 005 036 Cabinet suspensions  
 005 037 Cabinet tubes  
 005 038 Wardrobe rail supports  
 005 039 Drawers  
 005 040 Drawer runners  
 005 041 Plinth fittings  
 005 042 Table fittings  
 005 043 Door fittings  
 005 044 Connection fittings  
 005 045 Closures  
 005 046 Adjustment mechanisms  
 005 047 Tilt facility mechanisms  
 005 048 Lettering, Logos, Product labeling  
 005 099 Other fittings and structural parts

**Built-in parts**

006 001 Waste disposal systems  
 006 002 Sanitary fittings  
 006 003 Pull-out systems  
 006 004 Extractor hoods  
 006 005 Built-in equipment  
 006 006 Fitted sink units  
 006 007 Gratings  
 006 008 Furniture cash boxes  
 006 009 Niche systems  
 006 010 Interior fittings for cupboards  
 006 011 Drawer furnishing  
 006 012 Mirrors  
 006 099 Other built-in parts

**Lighting systems, lights Electrical fittings for furniture production and interior works**

006 101 Movement and systems technology  
 006 102 Lighting systems, lights  
 006 103 Locking systems, electronic  
 006 104 Sensors  
 006 105 Cable Management  
 006 199 Other lighting systems and lights

**Portable machines, tools, equipment and aids for furniture production and wood interiors**

007 001 Work protection aids and equipment  
 007 002 Brushes  
 007 003 Compressed air tools  
 007 004 Plugs and dowels  
 007 005 Dust extraction plant / Air purification facilities  
 007 006 Paint rollers  
 007 007 Springs, technical  
 007 008 Files  
 007 009 Mitre box saws  
 007 010 Portable boring machines  
 007 011 Portable milling machines  
 007 012 Portable circular saws  
 007 013 Portable saws  
 007 014 Cables  
 007 015 Compressors  
 007 016 Store equipment  
 007 017 Machines (non-stationary)  
 007 018 Machine tools  
 007 019 Measuring equipment  
 007 020 Nuts and bolts  
 007 021 Nails

007 022 Rivets  
 007 023 Paint brushes  
 007 024 Frame stapling machines  
 007 025 Rasps  
 007 026 Shelves  
 007 027 Screws  
 007 028 Screwing machines  
 007 029 Vises  
 007 030 Press for mounting of drawers  
 007 031 Clamping equipment  
 007 032 Clamping tools  
 007 033 Stamped and punched parts  
 007 034 Stamping and punching beds  
 007 035 Jigsaws  
 007 036 Pins  
 007 037 Conveying and handling equipment  
 007 038 Packaging materials  
 007 039 Packaging tools  
 007 040 Workshop equipment  
 007 041 Tools  
 007 042 Pliers  
 007 043 Folding rules

**Machinery for furniture production and wood interiors (stationary)**

008 001 Boring machines  
 008 002 Drilling and impressing automatic machinery for furniture hinges and structural fittings  
 008 003 Moulding machines  
 008 004 Forming machines  
 008 005 Machinery for joining with fasteners such as nails, staples, wire etc.  
 008 006 Multi-stage automatic machines for two or more different operations  
 008 007 Other cutting machines  
 008 008 Other machines for joining  
 008 009 Other machines  
 008 010 Mortising machines  
 008 011 Gluing machines  
 008 012 Packaging equipment

**Furniture and furnishing fabrics, leather**

009 001 Covering materials  
 009 002 Upholstery fabrics  
 009 003 Printed fabrics  
 009 004 Felts  
 009 005 Artificial leather  
 009 006 Leather  
 009 007 Ticking, mattress fabrics  
 009 008 Special webs  
 009 099 Other furniture and furnishing fabrics for upholstery

**Upholstery materials, upholstery articles and accessories**

010 001 Steel strip  
 010 002 Piping and braiding  
 010 003 Wire  
 010 004 Cambric material  
 010 005 Fibres  
 010 006 Spring bands  
 010 007 Feathers  
 010 008 Filling fibres  
 010 009 Filling material  
 010 010 Non-wovens for upholstery and bedding  
 010 011 Threads  
 010 012 Rubber hair upholstery material  
 010 013 Webbing  
 010 014 Lifting slings  
 010 015 Cord  
 010 016 Plastic sections  
 010 017 Mattress accessories  
 010 018 Needle felts  
 010 019 Upholstery materials  
 010 020 Upholstery accessories  
 010 021 Trimmings  
 010 022 Horsehair upholstery material

Main exhibitor:

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Customer number:

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010 023 Fabric ties  
 010 024 Twines  
 010 025 Woven braiding material  
 010 026 Tricot piping  
 010 027 Fasteners  
 010 028 Non-woven materials  
 010 029 Woven ties  
 010 099 Other upholstery materials and accessories

#### Semi-finished products for upholstery, mattress and bed manufacturing industry

011 001 Spring bases  
 011 002 Spring cores  
 011 003 Spring units  
 011 004 Shaped upholstery  
 011 005 Bonded fabric  
 011 006 Blanks  
 011 007 Foam rubber, Latex  
 011 008 Foam material  
 011 009 Spiral nets  
 011 010 Quilting  
 011 011 Water bed's accessories  
 011 012 Semi-finished products  
 011 013 Lashing straps  
 011 099 Other semi-finished products for the upholstery, mattress and bed manufacturing industry

#### Machines, tools, equipment and aids for the upholstery industry processing

012 001 Bale presses  
 012 002 Flocking equipment  
 012 003 Pressing equipment  
 012 004 CAD/CAM  
 012 005 Steam equipment  
 012 006 Wire handling and processing machines  
 012 007 Filling machines  
 012 008 Processing machines for filling materials  
 012 009 Stapling tools  
 012 010 Industrial sewing machines and accessories  
 012 011 Cushion machines  
 012 012 Button machines  
 012 013 Folding and cutting machines  
 012 014 Machines and equipment for production of upholstered furniture, mattresses and quilts  
 012 015 Machines for webbing  
 012 016 Mounting presses  
 012 017 Needles  
 012 018 Cutting equipment and machines (non-stationary)  
 012 019 Automatic upholstery machines  
 012 020 Upholstery frames  
 012 021 Cleaning agents  
 012 022 Tensioning tables  
 012 023 Special upholstery machines for car upholstery  
 012 024 Special sewing machines, automatic equipment and accessories  
 012 025 Special tools  
 012 026 Die-cutting machines and accessories  
 012 027 Upholstery machines for bottoms of chairs  
 012 028 Time-synchronised assembly lines  
 012 029 Test machines  
 012 030 Transport systems  
 012 031 Processing machines for foam systems  
 012 032 Cutting accessories  
 012 033 Packaging machinery  
 012 034 Industrial embroidery machines and accessories

#### Ceilings, wall coverings and accessories

013 001 Sound-damping panels  
 013 002 Beams  
 013 003 Covering materials  
 013 004 Boards  
 013 005 Ceiling coverings  
 013 006 Fire-retarding constructional elements  
 013 007 Plaster boards

013 008 Wooden ceilings  
 013 009 Battens  
 013 010 Beading  
 013 011 Panels  
 013 012 Profiles  
 013 013 Stucco decor  
 013 014 Wall coverings  
 013 015 Sub-structures

#### Windows and accessories

014 001 Sealing materials  
 014 002 Window sills  
 014 003 Window profiles  
 014 004 Window frames  
 014 005 Wooden windows  
 014 099 Other windows and accessories

#### Parquet, cork and other wooden floorings

015 001 Parquetry composite  
 015 002 Veneered flooring  
 015 003 Planed flooring planks  
 015 004 Edgewise slats  
 015 005 Inlay  
 015 006 Solid wood planks  
 015 007 Solid wood parquet  
 015 008 Multilayer cork flooring  
 015 009 Multilayer parquet  
 015 010 Mosaic parquet  
 015 011 Parquet slats  
 015 012 Sports flooring  
 015 013 Panel parquet  
 015 014 Full cork flooring  
 015 099 Other parquet, cork and other wooden floors

#### Installation tools, installation and insulating underlays, surface protection

016 001 Fixing systems  
 016 002 Adhesives  
 016 003 Oils  
 016 004 Waxes

#### Machines/Accessories for installing parquet and laminate floorings

017 001 Parquet floor care  
 017 002 Profiles  
 017 003 Skirtin boards  
 017 004 Stair edge systems

#### Floorings and accessories

018 001 Floor coverings  
 018 002 Tiles  
 018 003 Plastic floor coverings  
 018 004 Laminate floorings  
 018 005 Stoneware floorings  
 018 006 Floors  
 018 099 Other floors and accessories

#### Doors, gates and accessories

019 001 Sealing materials  
 019 002 Rotating doors  
 019 003 Folding doors  
 019 004 Double doors  
 019 005 Glass doors  
 019 006 Handle and grip systems  
 019 007 House doors  
 019 008 Wood doors  
 019 009 Inside doors  
 019 010 Doors-synthetic material  
 019 011 Country-style doors  
 019 012 In-fill panelling  
 019 013 Swinging doors  
 019 014 Door frames  
 019 015 Sliding doors  
 019 016 Plywood doors  
 019 017 Doors – period design –

Main exhibitor:

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Customer number:

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- 019 018 Gates
- 019 019 Door elements
- 019 020 Frames
- 019 099 Other doors, gates and accessories

#### Finished parts for interior fittings

- 020 001 Bath tubes
- 020 002 Shower cubicles
- 020 003 Folding wainscots
- 020 004 Railings
- 020 005 Radiator covers
- 020 006 Wooden stairs
- 020 007 Shop equipment
- 020 008 Metal stairs
- 020 009 Folding screens
- 020 010 Room dividers
- 020 011 Shelving systems
- 020 012 Mirrors
- 020 013 Stone stairs
- 020 014 Partitions
- 020 015 Partition systems
- 020 016 Stairs
- 020 017 Staircase units
- 020 018 Stairtreads
- 020 019 Stair handrails
- 020 020 Wash basins

#### Materials for interior fittings

- 021 001 Balcony panels
- 021 002 Structural elements of wood
- 021 003 Fastening materials
- 021 004 Bending wood
- 021 005 Damping materials
- 021 006 Veneers
- 021 007 Planed articles
- 021 008 Wooden turned parts
- 021 009 Wood, brushed
- 021 010 Wood, sandblasted
- 021 011 Wood glue components
- 021 012 Wooden pillars
- 021 013 Wooden tubes
- 021 014 Wood preservative agents
- 021 015 Wooden fencing
- 021 016 Insulating materials
- 021 017 Tiles
- 021 018 Wooden leaves
- 021 019 Lightweight panels
- 021 020 Moulding
- 021 021 Surface protection agents
- 021 022 Panel materials
- 021 023 Wood for profiles
- 021 024 Shelving boards
- 021 025 Laminate panels
- 021 026 Shingles
- 021 027 Sawn timber
- 021 028 Edge strips
- 021 029 Panels for covering
- 021 030 Panels for fitting
- 021 031 Wood plastic composites
- 021 099 Other materials for interiors fittings

#### Information, Organisation

- 022 001 Industrial organisation systems
- 022 002 Industrial organisation aids
- 022 003 Computer
- 022 004 Trade and technical books
- 022 005 Trade and technical periodicals
- 022 006 Trade and technical journals
- 022 007 Cooperative advertising
- 022 008 Institutions
- 022 009 Trade fair companies
- 022 010 Associations

#### Services

- 023 001 Consulting companies
- 023 002 Design
- 023 003 Data processing
- 023 004 Recycling/waste disposal
- 023 005 Logistics
- 023 006 Packaging
- 023 099 Other services

#### Mobile Spaces

- 024 001 Flooring
- 024 002 Sealing
- 024 003 Synthetic products
- 024 004 Leather
- 024 005 Lightweight construction
- 024 006 Lighting and electrical solutions
- 024 007 Machinery for the production of interior fittings
- 024 008 Manufacture of surfaces
- 024 009 Upholstery materials
- 024 010 Locking systems
- 024 011 Textiles and fibres
- 024 012 Adjustment mechanism

#### Digital Printing

- 025 001 Print Software and Design
- 025 002 Pre-Press and Design
- 025 003 Pre-Press Products and Chemicals
- 025 004 Digital Print Equipment
- 025 005 Sublimation/ Transfer Machines
- 025 006 Ink Systems
- 025 007 Finishing Equipment
- 025 008 Services and Information
- 025 099 Other

# Conditions of Participation General Section

## 1 Registration

- 1.1 To indicate your intention to take part in the event, you must return to us a completely filled in and signed registration form. The following application documents must be submitted by e-mail or fax to Koelnmesse Srl a socio unico, Viale Sarca 336/F, 20126 in order to participate in the Exhibition:

Application form (form 1.10) fully filled in and signed, together with a duly signed copy of these Terms of Participation, General Section and a copy of the bank transfer to the bank whose details are provided on 1.10 form for payment of the registration to the Exhibition for the equivalent amount of 25% of the admission fee and the registration fee of 530.00 EUR by way of a security deposit and advance payment.

- 1.2 Only Application Forms that have been completed in full and have been signed and submitted by Exhibitors who have paid the deposit will be accepted. The Organiser reserves the right to reject Application Forms if the deposit has not been paid.

- 1.3 The Organiser's decision to accept or reject Application Forms is final. The Organiser will issue an invoice to successful applicants for the payment received from the Exhibitor for the amount of the security deposit and advance payment.

The security deposit is considered part payment of the participation fees, which must be paid in full on or before the date indicated in the Conditions of Participation Special Section [Item 3.5 Paragraph ii]. According to the terms in paragraph two of Article 1385 of the Italian Civil Code, the Organiser has the right to withdraw, should the Exhibitor fail to pay the invoice for the balance of the participation fees by said date.

The Exhibitor will lose his deposit and the registration fee, which will be withheld by way of compensation, should he decide to withdraw and notify the Organiser within the date indicated in the Conditions of Participation Special Section [Item 3.5 Paragraph iv]. In the event of cancellation withdrawal by the Exhibitor after the deadline stipulated in Form 1.10 [item 7.1(iv)] the Organiser will retain the deposit paid by the Exhibitor and the latter will be required to pay the remaining full participation fee.

- 1.4 The Organiser will only accept late applications for participation, submitted after the date indicated in the Conditions of Participation Special Section [Item 3.3 Paragraph iii], if they are accompanied by a copy of the bank transfer for the payment of the participation fees in full. Only Application Forms that have been completed in full and have been signed and submitted by Exhibitors who have paid all due amounts will be accepted.

## 2 Admission / Allocation of stand space / Withdrawal

- 2.1 The Organiser will decide if Exhibitors are admitted to participate in the Exhibition based on the current regulations applying to all exhibition participants (Admission / Confirmation of allocation of the stand).

There is no legal claim to acceptance. If the number of registration forms complying with the requirement profile and received by the Organiser prior to the expiration of the registration period exceeds the number of available exhibitions spaces, the Organiser shall have the right to make a discretionary decision regarding the admission of registrants to the exhibition.

Your company may be disqualified from admission to the exhibition if you failed to fulfil your financial obligations to the organiser at any time, or if you failed to fulfil such financial obligations within the pre-scribed period of time.

- 2.2 The contract comes into effect when the Organiser confirms his approval of the Application Form by e-mail or fax. The acceptance only applies to the respective event, the company applying and referred to in the acceptance letter, and its registered products and services. Products and services which do not

conform to the list of products may not be exhibited or offered at the trade fair.

- 2.3 The Organiser allocates stand space.

There is no right to claim the allocation of stand space in a certain form, in a certain size or in a certain hall area. In special cases for important reasons, the Organiser is entitled to subsequently allocate you stand space other than stated in the confirmation acceptance, to change the size and dimensions of your stand space, to relocate or close entrances or exits and to undertake structural changes in the exhibition halls without claims arising on your part.

In the event of a reduction in stand space size, you will be credited with the difference arising from the correspondingly lower participation fee.

You will be notified without undue delay if the stand space becomes unavailable due to reasons described in the articles 1463 and 1464 of the Italian Civil Code. In this case, you will be entitled to a reimbursement of the participation fee. Any further claims for damages, which will exceed the aforementioned reimbursement, shall be excluded in these cases.

Any complaints on your part must be submitted in writing immediately or at the latest while the event is in progress; complaints submitted after at a later date cannot be considered.

Minimum variations in the size of an allocated stand compared to the requested size are no reason for complaint by the Exhibitor.

- 2.4 The following cases will fall solely within your scope of a risk as Exhibitor: (i) if the products which you have stipulated for the presentation cannot be introduced at the venue of the event due to the legal requirements prevailing there or due to other reasons, or (ii) if such products do not arrive in due time, do not arrive undamaged or do not arrive at the venue of the event at all – e.g. as a result of any loss, delay in transport or customs, etc. – or (iii) if your journey, the journey of your employees or your stand or installation personnel should be delayed or should become impossible – e.g. because a visa is not granted. You will remain under obligation to pay all the charges agreed upon.

The Exhibitors must make suitable arrangements to ensure the products for display are delivered to the exhibition centre in the presence of the Exhibitor himself. Koelnmesse is not liable for any loss and/or damage of said products if they are delivered in the absence of the Exhibitor. Event-related regulations are detailed in the Special Section of the Conditions of Participation.

The Exhibitors must make suitable arrangements to ensure the products for display are delivered to the exhibition centre in the presence of the Exhibitor himself. Koelnmesse is not liable for any loss and/or damage of said products if they are delivered in the absence of the Exhibitor. Event-related regulations are detailed in the Special Section of the Conditions of Participation.

## 3 Construction, arrangement and operation of stands

- 3.1 Stand types

The following terms are used to describe the different stand types:

- ◊ Terrace stand: one open side
- ◊ Corner stand: two open sides
- ◊ Two-corner stand: three open sides
- ◊ Island stand: four open sides

Minor deviations from the requested form or placement of the stand do not provide grounds for an objection to be made under Item II, Paragraph 2 of the General Section of the Conditions of Participation.

- 3.2 As an exhibitor, you are responsible for ensuring that your trade fair participation, and especially the construction and design of your stand, comply with all the provisions of the fair organiser as well as the regulations of this General Section and Special Section of the Conditions of Participation.

- 3.3 The registered and authorized products must be on display at the stands for the entire duration of the event. Stand personnel must also be in attendance throughout this entire time. Vacating the stand prior to the end of the event represents a serious breach of these Conditions of Participation and shall entitle the

organiser to assert damage claims and exclude your company from future participation in Koelnmesse Group event.

- 3.4 The Organiser is entitled to demand that you remove products from your stand that do not correspond to the List of Goods, the presentation of which does not conform with the legal stipulations in the country where the exhibition is held, or, which through their odour, noises, other emissions or appearance, could constitute a considerable disruption to the operation of the event or put the safety of exhibitors and visitors at risk. Should the Exhibitor fail to comply with the requests of the Organiser immediately, the latter may have the disputed goods on display removed at the risk and expense of the Exhibitor and close the stand, without giving the Exhibitor any right to compensation or damages.

#### **4 Participation fee and other costs – Terms of payment**

- 4.1 The amount of the participation fee will be calculated on the basis of the dimensions of the allocated stand space and according to the rates specified in the Special Section of the Conditions of Participation. The size of the allocated floor area is calculated without taking projections, pillars, installation connections and other fixed objects into account.
- 4.2 After the admission – approval of the Application submitted with a copy of the bank transfer for the payment described in point 1 of the General Section of the Conditions of Participation – the Exhibitor will receive an invoice for the participation fee. The invoiced amount is due on or before the date indicated in the Special Section of the Conditions of Participation [item 3.3 paragraph (ii)]. According to the terms in paragraph two of Article 1385 of the Italian Civil Code, the Organiser is entitled to dissolve the contract with the Exhibitor and to otherwise dispose of the stand area reserved to the Exhibitor, should settlement of the balance invoice not be effected by the deadline or in full. All prices are net fixed rates plus any accruing value-added tax as well as any comparable taxes which may be imposed at the venue of the event. In the event of an increase in the organiser's own operating costs, the organiser shall have the right to increase the various prices by the amount that will cover the increase. The increase in its own operating costs may result from rising costs for manufacturing, procurement and labour or from increases in energy costs, fees, taxes and other public duties at the event location. The settlement of all liabilities within the prescribed period shall be a prerequisite for the occupation of the stand space.
- 4.3 Interest according to Legislative Decree 231/2002 for commercial dealings will automatically be owed to the Organiser starting on the due date and without the need for formal notice, notwithstanding the Organiser's right to withdraw and without prejudice to his right to receive compensation for damages.
- 4.4 Any services that have been provided by the Organiser will be invoiced in EUROS. The Exhibitor is obliged to pay the amount shown on the invoice in the currency shown on the invoice ("billing currency").
- 4.5 Any complaints relating to the invoice are to be submitted in writing, immediately, at the latest 2 weeks after receipt; complaints made at a later date cannot be considered.
- 4.6 Any projecting parts, pillars, installation connections and permanent internal fittings in the assigned stand space do not entitle the Exhibitor to any reduction in the participation fee or any other costs.

#### **5 Co-exhibitors, additionally represented companies**

- 5.1 In principle, stand spaces shall be hired out only as a whole unit and only to one contracting party. As an exhibitor, you are not permitted to relocate, exchange, share, or in any other way make the stand space allocated to you completely or partially accessible to third parties, without the prior consent of the Organiser.

- 5.2 A stand area may only be used by several companies at once if the stipulations of the Special Section of the Conditions of Participation allow the participation of co-exhibitors and/or additionally represented companies.

- 5.3 A special application must be approved by the organiser before another company (co-exhibitor) can exhibit its own products at the stand area with its own staff. This also applies to companies who have their own products at the stand but none of their own staff (additionally represented companies). Companies which are members of a group as well as subsidiaries are considered to be co-exhibitors.

- 5.4 The organiser reserves the right to demand a special participation fee and other costs for approving co-exhibitors for participation. Such charges and costs will be invoiced to you as the exhibitor. If co-exhibitors and additionally represented companies are to be accepted, the preconditions laid out in Item II of these Conditions of Participation apply; these companies are subject to the General and Special Section of the Conditions of Participation. Should the Exhibitor accommodate a co-exhibitor or a company which is additionally represented, without the express permission of the Organiser, this shall be grounds for dissolving the contract with the Exhibitor without notice and to have the stand space vacated at Exhibitor's risk and expense. Even after confirmation of acceptance has been received, the contract exists exclusively between the Organiser and the Exhibitor, who is liable for the negligence on the part of his co-exhibitors/additionally represented companies as well as for his own negligence.

- 5.5 If several companies wish to participate at the event together on one stand – a group participation – then the General and Special Conditions of Participation are binding for each individual company. The registration is accomplished by the group organiser, who is responsible for the group's participants adherence to the Conditions of Participation. The conditions described in Item 4 also apply in case of the admission of co-exhibitors and represented companies. Subsequent to acceptance and stand area confirmation, a contractual relationship exists exclusively between the group organiser and the event organiser. If a stand area is jointly assigned to two or more companies, they are jointly and severally liable to the organiser.

#### **6 Exhibitor and work passes**

- 6.1 Exhibitor passes

Exhibitors shall download exhibitors passes from interzum forum italy website, [www.interzum-forum.com](http://www.interzum-forum.com). Exhibitor passes are free of charge and valid for the period from the first day on which construction work begins to the final day of dismantling. If more exhibitor passes are needed for stand personnel, they shall be downloaded from the website in the same way.

- 6.2 Work passes

Stand personnel in charge for the stand construction and dismantling must be registered. Work passes are free of charge and allow stand personnel access to the fair grounds during the construction and dismantling period. These passes are only valid up to the start and after the end of the event. They do not entitle the holders to enter the grounds during the event.

#### **7 Obligations for the display of products**

- 7.1 The Exhibitor acknowledges that the exhibition centre is considered a public entertainment venue and agrees to comply with applicable regulations as such, complying with all requirements and formalities stipulated at such venues, as well as any regulations for the site where the exhibition is held and any technical regulations.
- 7.2 The Organiser has the right to clear the stands of any exhibited items if their display fails to comply with current legislation,

moral standards or the Exhibition programme. Advertising political and ideological ideals is prohibited. The Organiser is authorised to close and clear any Exhibitor's stand in cases of serious violation against the Conditions of Participation.

## **8 Rules on selling**

In view of the specialist nature of the event, direct sales of exhibits or samples from the booths are not permitted. Furthermore, exhibits may not carry a price tag.

This regulation does not apply to printed matter such as trade publications and specialist journals.

Koelnmesse has the right to carry out checks and, in the event of violations of these conditions, to take suitable measures. Koelnmesse also has the right to immediately close the stands of any exhibitors who commit such violations. Claims on the part of the exhibitor for damages or refunds are excluded in the event of such measures.

## **9 Commercial property rights**

Koelnmesse does not want any exhibitors who in the process of producing, disseminating, selling, owning or advertising their products violate laws regarding the protection of intellectual property or commercial property rights in the broadest sense.

If a final court decision has determined *res judicata* that an exhibitor in connection with one of Koelnmesse events has violated laws of the kind mentioned in paragraph 1, Koelnmesse is entitled to ban that exhibitor from the next event of this kind after the *res judicata* court decision if there is sufficient suspicion that the exhibitor will again and repeatedly violate laws for the protection of intellectual property or commercial property rights.

## **10 Non-permissible advertising / Violations of the Conditions of Participation**

In order to ensure that the overall character of the event is safeguarded and the exhibitors and visitors are protected from irritating or illegal activities, in particular the following advertising measures are forbidden:

- ◊ exceeding the binding specified booth height;
- ◊ advertising activities outside the rented stand area without the prior written permission of Koelnmesse;
- ◊ advertising of an ideological or political nature.

Distributing advertising material or samples for consumption off the Exhibitor's stand is not allowed.

## **11 Information service for visitors**

The information about your company that you submitted on Forms 1.10 and 1.30 will be made available at the information stands in the halls for interested visitors during the event.

## **12 Requirement for a written document**

All explanations must be specified in writing.

## **13 Liability / Insurance**

13.1 The Organiser does not assume any obligation to exercise proper care of exhibits, stand fittings and objects which are property of the stand personnel. The Organiser is not liable for any theft and/or damage of exhibits, stand fittings and objects which are property of the Exhibitor or of the stand personnel.

13.2 As an exhibitor, you will be liable to the Organiser and to third parties for any damage inflicted on the Organiser or on third parties, provided that such damage is attributable to your culpable action or the culpable action of your personnel, your employees or any third party which you have appointed or any other third

parties, whose services you are using for the purpose of fulfilling your obligations. In this regard, you must exempt the event Organiser from all claims by third parties. It is necessary to observe strict compliance with the Technical Guidelines which will be handed over to you by the Organiser, as well as with the information from the Organiser's circular letters pertaining to questions on the preparation and implementation of the event.

13.3 In the event of claims for damages for loss of life, bodily injury or impaired caused intentionally or by gross negligence the organizer shall be liable in accordance with the statutory obligations. Other contractual and/or legal damage claims of any type, including damage claims for consequential damages, shall be excluded, unless the damage was caused by the intentional or grossly negligent action of the organizer. The foregoing limitations of liability shall apply, to the full extent, to the executive organs, employees, legal representatives, persons employed in performing an obligation and vicarious agents, whose services are used by the organizer for the performance of the contract. The responsibility of the event Organiser is limited to fault in all cases without prejudice to any limitations of liability under these Conditions of Participation.

13.4 Any responsibility of the Organiser for the services offered by third parties, even if advised or presented by the same to the Exhibitor, is excluded, since such third parties cannot be considered in any way as auxiliaries of the Organiser (e.g. carrier, forwarding agent, travel agency, etc.). Consequently, in the event that the Exhibitor does not or is delayed in participating in the exhibition due to non-fulfilment by third parties or in the event that the Exhibitor's products do not arrive at the exhibition or arrive late, the Exhibitor has no right to the reimbursement of the participation fee or to compensation for damages for which and can only be claimed against the defaulting contractual party.

13.5 The Exhibitor shall irrevocably indemnify the Organiser from all claims by third parties insofar as these are based on the Exhibitor's presentation, the design of the Exhibitor's stand, the products presented at the Exhibitor's stand, or the intellectual content of these products violating the rights of third parties (in particular, but without being limited to, copyrights, the rights to names and images, trademark rights, competition rights and publicity rights) or other statutory provisions. This indemnity obligation encompasses all of the associated costs and expenses (in particular, but without being limited to, warning and legal costs as well as court fees).

## **14 Reservations / force majeure, cancellation of the event**

14.1 The organizer shall have the right to reschedule, shorten, extend or cancel the event, as well as to terminate the event temporarily or definitely, in part or in whole, insofar as such an action is required due to compelling reasons for which it is not responsible or unforeseen events such as force majeure, natural disasters, wars, strikes, terrorist attacks or the large-scale breakdown or obstruction of traffic, supply and/or communication links, epidemics or pandemics. The organizer shall immediately notify the exhibitor of such circumstances, provided it is not also prevented from doing so by force majeure. In such cases, the exhibitor has no claim to recompense for the resulting damages.

14.2 In case the event is cancelled as a result of one of the cases mentioned in Item 14 Paragraph 1, the exhibitor is obligated to cover the costs of the services already provided to the exhibitor if the organizer requests it to do so.

14.3 Cases of force majeure that prevent the organizer or its service partners from fulfilling some or all of their obligations release the organizer from its obligations until the force majeure ceases. The organizer shall immediately notify the exhibitor of such circumstances, provided the organizer is not prevented from doing so by force majeure as well. Strikes, lockouts, regulatory interven-

tion and the impossibility of providing auxiliary materials such as electricity in sufficient amount are considered to be the equivalent of force majeure, unless they are of short duration or caused by the organizer.

#### 15 Severability clause

Should individual or several provisions of these conditions be or become invalid in whole or in part, the validity of the remaining provisions and of the contract shall not be affected. The parties will conduct negotiations in good faith to replace the invalid provisions with valid provisions that come as close as possible to fulfilling the business purpose of the invalid provisions. Should the invalidity of a provision have arisen from a specific figure given therein with regard to performance or time (deadline or date), the nearest legally permissible figure shall replace the invalid one in the provision.

#### 16 Applicable Law / Jurisdiction

The Application Form, the Terms of Participation, General Section and Special Section, and any other agreement or contract relating to the Exhibition are subject to Italian Law. The Court of Milan will have exclusive jurisdiction for any disputes arising out of the aforesaid contractual relationships.

Date [•]

Stamp and signature [•]

X

Persuant to articles 1341 and 1342 of the Italian Civil Code, the Exhibitor confirms he has read these General Terms of Participation and expressly approves articles 1.3 Withdrawal by the Organizer and termination, 2.1 Admission of Exhibitors, 2.3 Allocation of stand space and annulment, 2.4 Organizer's disclaimer, 3.4 Closing stands and restrictions for exceptions, 3.5 Dismantling stands 4.2 Costs risk and payment of the higher price, payment of monetary obligations, 4.5 Annulment for invoice related exceptions, 5.3 Exhibitor's responsibilities and Organizer's right to withdraw, 13 Liability /Insurance, 14 Reservations/force majeure, cancellation of the event, 16 Applicable Law/Jurisdiction

Date [•]

Stamp and signature [•]

X

# Conditions of Participation - Special Section

## 1 Organiser, event, venue and dates, visitor admission

### 1.1 Title

interzum forum italy is being organised by Koelnmesse Srl, Viale Sarca 336/F, 20126 Milano, Italia.

The event will be held at Fiera di Bergamo (Via Lunga, 24125 Bergamo, Italia) on 4-5 June 2026 (Thursday and Friday)

### 1.2 Opening hours

For exhibitors:  
4-5 June 2026 from 8 a.m. to 7 p.m.

For visitors:  
4-5 June 2026 from 9 a.m. to 6 p.m.

### 1.3 Stand construction and dismantling

Stand assembly may begin on **Friday 29 May 2026**.

**By 6 p.m. on Wednesday, 3 June 2026**, all set-ups must be completed and the aisles must be completely free of all encumbrances. The dismantling of stands and exhibits is not permitted before the end of the event, at 6 p.m. on 5 June 2026 and must be completed **by 8 June 2026**.

Throughout the duration of the exhibition, the registered and authorised products be on display at the stand for the entire duration of the event. Stand personnel must also be in attendance throughout this entire times (Item 3.3 of the General Section of the Conditions of Participation). Dismantling of the exhibition stand and goods presentation may not begin **before the end of the event at 6 p.m. on Friday 5 June 2026**.

The Organiser has the right to demand payment of a maximum penalty of 5,000 EUROS by the Exhibitor involved and/or may refuse to admit the Exhibitor to future editions of the exhibition in case of violations of the regulations.

### 1.4 Visitors

interzum forum italy is open to trade visitors only. The entry ticket is free of charge and available on the website, [www.interzum-forum.com](http://www.interzum-forum.com)

## 2 Eligibility to participate

### 2.1 Exhibitors

Only manufacturers that are entered in the commercial register or in the Handicrafts Register are permitted to participate at interzum forum Italy. Such producers must exhibit products that correspond to the focus of the event (see the List of Products). You may only participate as an exhibitor when the exhibited products are manufactured or developed by your company itself or developed or produced on its behalf and exclusively marketed or, in the case of services, exclusively provided by your company.

As a trade representative, sales company, association and importer, you can exhibit for the companies you represent insofar you possess the necessary rights to present the exhibits

Decisions on company admissions, eligible products and the location of exhibitor stands will be made by Koelnmesse. In the event of a rejection, you will receive a separate letter. All exhibited products and services must correspond to the focus of the event. See the accompanying List of Products, Form 1.30. Products and services that do not correspond to the List of Products and used products may not be exhibited or offered.

### 2.2 Co-exhibitors

The participation of co-exhibitors at interzum forum italy is possible. A special application and an acceptance by the organiser are required for the use of the stand area by a co-exhibitor (see Point V of the General Conditions of Participation).

## 3 Participation fee and other costs

### 3.1 Participation fee and other costs

The participation fee for the build-up packages includes (i) the exhibition area for the event, construction and dismantling period; (ii) the construction of the stand and all included equipment. The build-up of the stand is provided by a stand constructor chosen by Koelnmesse Srl; (iii) electrical installation; (iv) free use of all services of the hall.

The participation fee for the bare area include points (i) and (iv) mentioned in the paragraph before.

The participation fee does not include either shipping costs or other services not mentioned before. The participation fee will be calculated according to the dimensions of the stand area allocated. Hall pillars and other fixed construction elements present in the rented stand area do not provide grounds for a reduction in the participation fee.

### 3.2 REGISTRATION FEE

The participation fee does not include the registration fee of 530.00 EUR, which has to be paid for each main exhibitor as part of the mandatory costs. It includes:

(i) exhibitor passes; (ii) nr. 1 parking permit; (iii) stand cleaning and waste disposal; (iv) lunch voucher; (v) entry in the catalogue; (vi) matchmaking programme; (vii) digital package. The digital package includes: (a) free digital promotional material; (b) company logo and link to the company website on the online catalogue.

### 3.3 CO-EXHIBITOR FEE

Insofar as the inclusion of other companies is permitted at your stand (see Item V of the General Section of the Conditions of Participation / Item 2.2 of these conditions), a co-exhibitor fee of 250.00 EUR per company will be charged. The co-exhibitor fee remains payable should the co-exhibitor not participate in the event.

### 3.4 VAT

All prices given are net prices.  
The statutory VAT will be charged separately where applicable.

### 3.5 TERMS OF PAYMENT/WITHDRAWAL

- i. The Exhibitor must send a copy of the bank transfer to the Organiser paid to the following bank: Deutsche Bank Spa, Branch 1 Milan, IBAN IT15 Y031 0401 6000 0000 0306 199 for the equivalent amount of 25% of the admission fee and the registration fee of 530.00 EUR as the security deposit and advance payment, together with this Application Form. The Organiser reserves the right to reject Application Forms if the deposit has not been paid.
- ii. The security deposit is considered part payment of the participation fees, which must be paid in full on or before 15.02.2026. According to the terms in paragraph two of Article 1385 of the Italian Civil Code, the Organiser has the right to withdraw, should the Exhibitor fail to pay the invoice for the balance of the participation fees by said date.
- iii. The Organiser will only accept late applications for participation, submitted after 15.02.2026, if they are accompanied by a copy of the bank transfer for the payment of the participation fees in full. Only Application Forms that have been completed in full and have been signed and submitted by Exhibitors who have paid all due amounts will be accepted.
- iv. The Exhibitor will lose his deposit and the registration fee, which will be withheld by way of compensation, should he decide to withdraw and notify the Organiser within 15.02.2026. In the event of withdrawal by the Exhibitor from after 16.02.2024 the Organiser will retain the deposit paid by the Exhibitor and the latter will be required to pay the remaining full participation fee.

## 4 Stand sizes and construction

### 4.1 Stand size

The minimum stand size is 12 m<sup>2</sup> up to maximum 120 m<sup>2</sup>. Please note that hall pillars and other fixed construction elements may be present in the rented stand area. Minor deviations from the requested stand size do not entitle an objection to be made under Item II of the General Section of the Conditions of Participation.

# Data Protection Notice

## PRIVACY NOTICE FOR EXHIBITORS AND VISITORS (according to art.13 of Regulation (EU) 2016/679)

Dear Exhibitor / Visitor,

Pursuant to the Regulation (EU) 2016/679 (General regulation on the protection of personal data - GDPR) we inform you about the processing of your personal data and your relevant rights.

### 1 Data controller

Koelnmesse srl a socio unico (Koelnmesse")  
Viale Sarca 336/F  
20126 Milano  
e-mail: [privacy@koelnmesse.it](mailto:privacy@koelnmesse.it)

### 2 Personal data

Koelnmesse will process the following personal information provided by the Data Subject: name, date of birth, address and city, e-mail address, company, and other personal data ("the Data"). The Data is collected through dedicated forms during events such as exhibitions, conferences, congresses, workshops, surveys and award ceremonies ("Events"), organized by Koelnmesse (sometimes in collaboration with third partners). The Data may also be collected to allow the Data Subject to take part in the Events. The Data are processed in compliance with the principles of lawfulness, fairness, proportionality, necessity, accuracy, completeness and safety, and other legal obligations in force.

The Data is collected from online and/or paper forms including but not limited to pre-registration and participation forms filled in by the Data Subject and/or acquired by third parties authorized by Koelnmesse or collected via tablets or other mobile devices during the Events.

If the Data Subject takes part in an Event that requires – for security reasons – the creation of a badge displaying the image of the Data Subject, the Data Subject's photograph may be taken by the Event staff authorized by Koelnmesse at the entrance of the Event venue.

The Data Controller may also require the following optional Data: academic qualifications, other educational qualifications, professional position, telephone and fax numbers, web address. The Data may be shared with: employees and freelance workers authorized by Koelnmesse, Koelnmesse subsidiaries, and commercial agents. The third parties that process the Data have been appointed "Data Processor".

To enable the Data Subject to take part in an Event following filling out the relevant form, Koelnmesse may also transfer the Data to third parties who shall process the Data as Data Controllers.

### 3 Purposes of Data processing

We inform you that your Data will be processed with digital and paper instruments for the following purposes:

To fulfil contractual and legal obligations deriving from the participation of the Data Subject in Events organized by Koelnmesse (or in cooperation with other partners). To send pre- contractual information (i.e.: programs, proposals, etc.) related to the Events if the Data Subject requests them.

To organize and manage the Events. For example: ticket management, payment management (included the control of the payment success by third-party operators), entry pass management, creation and verification of personal identification tags for security purposes, management of services requested by the Data Subject (i.e., translations, hosting staff), management of contracts signed with providers of goods and services provided during the Event; to generate anonymized statistical data.

Provided the consent of the Data Subject, to send commercial communications concerning Events and products by Koelnmesse, other companies of the Koelnmesse Group, third parties (organizers, exhibitors, operators involved in the events or also operating in other sectors); to engage in direct selling; to carry out market research.

### 4 Legal basis for the Data processing

The processing for the purpose 1 has the following legal basis: the processing is necessary for the performance of a contract to which the Data Subject is a party or in order to take steps at the request of the Data Subject prior to entering into a contract, and the data processing is necessary for compliance with a legal obligation to which the controller is subject. For this processing, the Data Subject's consent is not required. However, if the Data Subject refuses to provide these Data, Koelnmesse will not be able to provide the services requested by the Data Subject.

The processing for purpose 2 has the following legal basis: legitimate interest of the Data Controller. The legitimate interest of Koelnmesse covers all organizational activities necessary to create Events; to allow the Data Subject to take part in the Events to participate efficiently and effectively in the Events and to manage relations with third party suppliers of functional goods and services and/or connected to the Events. For these purposes, therefore, Koelnmesse does not need to receive prior consent from the Data Subject. Should any Data Subjects choose not to provide these data, they will not be able to participate in the Event.

If and only if the Data Subject participates in an Event that requires creating and carrying an identification tag due to security measures adopted by the Event venue, a relevant photograph is collected and processed by Koelnmesse only after obtaining the dedicated written consent of the interested party, which constitutes the legal basis of the data processing and to which the Data Subject may always object. However, without the Data Subject's consent to process the required photograph, Koelnmesse S.r.l. shall not allow the Data Subject to participate in the Event in question. During the Events organized by Koelnmesse or its partners, video recordings and/or photographs may be taken on site by Koelnmesse and/or photographers and/or video-makers authorized by the company, and published on websites and social media channels (e.g. Twitter, Facebook, WhatsApp, Youtube, Vimeo, etc.) indicated by Koelnmesse, as well as printed on brochures, catalogs, and other promotional materials. Since fairs are considered "public events", the explicit consent of the Data Subject for photograph processing in case of fairs is not required. Furthermore, any photographs, video footage or voice recordings (including voice in films ) that feature the Interest Party's face and/or voice may only be published for promotional purposes on paper materials or Koelnmesse's digital channels intended for the public (e.g. catalogues, brochures, flyers, websites, landing pages, blogs, social networks) with the explicit written consent of the Data Subject obtained during or prior to the Event as such consent constitutes the legal basis of the data processing. The Data Subject may refuse to provide consent for the processing of his or her image for the purpose in question. By providing consent, the Data Subject renounces to any economic remuneration for the use of his or her image.

As Data Subject you may request (at any time, including after publication) the darkening of your face featured in any images published online by Koelnmesse, without prejudice to the lawfulness of the processing operated by Koelnmesse or by authorized third parties until the date of withdrawal of consent. Such request shall be communicated by email to the email address: [privacy@koelnmesse.it](mailto:privacy@koelnmesse.it).

### 5 Categories of Recipients

The Data will be processed, insofar as it is necessary, by authorized personnel, adequately trained by the Data Controller, and by third

parties who provide services to the Data Controller and process data as Data Processor (according to the instructions of the Data Controller). Besides the communications of personal data carried out in compliance with legal and contractual obligations, all Data collected and processed may be communicated exclusively to the following categories of recipients:

- Banks and credit institutions;
- Consultants;
- Public institutions;
- Accountants;
- IT service providers.

Moreover, the Data may be communicated by Koelnmesse to the suppliers of the IT systems management and maintenance services as well as companies entrusted with delivering any services necessary for the organization and management of the Events, who will process the data as Data Processors. The Data may also be communicated by Koelnmesse to third-party commercial partners with whom Koeln-messe shares management and/or promotion activities related to the Events, which will process the Data as independent Data Controllers or Data Processors.

The Data Controller may disclose the Data Subject's data to third parties that perform control, auditing and certification activities for tax and judicial assistance. Moreover, the Data may be disclosed to authorized auditors in case it is necessary for a valuation of the corpo-rate assets. Finally, the Data may be disclosed to public administra-tions and institutions, Italian and foreign judicial authorities and oth-er public authorities, to fulfil legal obligations, or to fulfil obligations arising from contractual relationships, including the defense in court.

## **6 Transfer of data to third countries**

In case of Events taking place in non-EU countries (i.e. United States, People's Republic of China, India), organized entirely or partly by Koelnmesse, the Data can be communicated to third parties operating in those countries. If Koelnmesse transfers your data to service providers or group companies outside the European Economic Area (EEA), the transfer will only be made if the third country has been certified by the EU Commission as having an adequate level of data protection (Art. 45 (1) GDPR), or given the existence of other ade-quate data protection guarantees as defined in Art. 47 GDPR. The transfer of data to third countries is planned if this is necessary for the fulfilment of a contract, or if the Data Subject explicitly requests to forward the data to third parties.

## **7 Duration of the storage of your data**

We shall erase the Data as soon as these are no longer required for the aforementioned "Purposes of Data Processing". If law obligations apply and concern documents with your data, we shall erase the Data upon expiry of the statutory retention obligations.

## **8 Rights of the Data Subject**

The Data Subject may exercise the rights granted by the GDPR (articles15-22), including:

- The right to receive confirmation as to whether the Data Controller is processing the Data Subject's personal data (access rights);
- The right to update, modify and / or correct personal data (right of rectification).
- The right to request the erasure of the Data or the restriction of the pro-cessing. This right can be granted if the process is unlawful or the con-troller no longer needs the personal data for the purposes of the pro-cessing (right to be forgotten and right to restriction of processing);
- The right to oppose to the processing (right of opposition);
- The right to propose a complaint to the Supervisory Authority in case of violation of the regulations regarding the protection of personal data;

- The right to receive an electronic copy of the Data Subject's personal data (in a structured, commonly used and machine- readable for-mat) and right to transmit those Data to another controller without hindrance from the controller to which the personal Data have been provided (right to Data portability).

## **9 Contact details of the Personal Data Protection Officer (DPO)**

The Data Subject can contact the Data Protection Officer (DPO) using the following contact details:

Company: Argo Business Solutions Srl  
Mail: dpo.koelnmesse@argobs.com

Address: Viale Degli Angeli 6, 12100 Cuneo (CN), Italy  
Telephone number: +39 011 19115359